

Iowa PATH Provider Guide

Federal Path Data Priorities

- Report all the CONTACTS with homeless or near homeless that PATH funded outreach workers make
- Turn about half of those (50%) into homeless people with mental illness enrolled in PATH services
- Assure that as many as possible of those enrolled actually get into the community mental health services that they need
- Amount of PATH money used per individual enrolled should be federal average of 600 dollars or less
- At least 50% of those enrolled should be literally homeless

PATH Federal data reporting

- We do it each December for the prior state fiscal year (December 2008 we report on SFY 08 which ended June 30, 2008)
- Each provider must fill out the federal “PATH Annual Report for Fiscal year _____”, found on the PATH federal website at <http://pathprogram.samhsa.gov/> by going into the "Local Path Provider" section and entering your agency’s provider number and pass code. Tell me if you need me to resend your provider number and/or pass code.
- Iowa PATH agencies report data to Service Point, a statewide HMIS data system managed by the Iowa Institute for Community Alliances
- Service Point uses the AIRS taxonomy for coding social services. Iowa PATH agencies can use the following “crosswalk” to translate their Service Point data set into data that can also be entered into the Federal PATH report.

All Services on the federal Path report are defined in the Service Definitions, as developed by the PATH Administrative Workgroup as of January 2005, published in draft, and sent to you by e-mail.

Question number on 2008 federal PATH Report	Name of Service on federal PATH Report	Name of service in Service Point (AIRS Taxonomy)
Ca	Outreach Services	Outreach Programs
Cb	Screening and Diagnostic	Community Mental Health Evaluation
Cc	Habilitation and Rehabilitation	Rehabilitation/Habilitation Services
Cd	Community Mental Health Services	General Mental Health Information/Education RR-5150 2500
Ce	Alcohol or Drug Treatment	Substance Abuse Counseling
Cf	Staff training, incl. Persons who work in shelters, MH clinics, SA programs, and other sites	

Cg	Case Management Services	Long Term Care/Case Management
Ch	Supportive/Supervisory Services	Basic Needs
Ci	Referrals for Primary Health Services, Job Training, Education Services, and Relevant Housing Services	Health Care Referrals
Cj1	Housing: Minor Renovation	Home Rehabilitation/Repair
Cj2	Housing: Planning	Housing Counseling
Cj3	Housing: Costs Associated with Appropriate Housing	Housing Expense Assistance
Cj4	Housing: Technical Assistance in Applying for Housing	Housing Search Assistance
Cj5	Housing: Improving Coordination of Housing Services	Housing /Shelter
Cj6	Housing: Security Deposits	Rental Deposit Assistance
Cj7	Housing: One-time Rental Payments	Rent Payment Assistance

Reporting CONTACTS in the Federal Report

- Our goal is to report all the CONTACTS with homeless or near homeless that PATH funded outreach workers make. We will likely be able to turn about half (50%) of those CONTACTS into “Enrolled” clients. Not all CONTACTS have serious mental illness, can’t relocate some, some don’t want any services, etc.
- Over the course of a year, several contacts with a single individual just count as one contact when reporting number of people contacted.
- Enter total number of CONTACTS in item B2a “Persons Served by Federal PATH Funds-Outreach” on the federal report form. You will probably enter the same number in B4 “Total Number of Persons receiving any Federal Path Supported Services During the Year”, because outreach services are provided to 100% of your clients.
- For the info submitted in December 2008, enter an estimated number of contacts from your recent manual count (it will be a larger number than what you entered into Service Point)
- For data to be reported next year (July 1, 2008 to June 30, 2009), keep track of your client CONTACTS in Service Point. You do not need full name or social security number to make a Service Point entry. You only need to enter
 - Name First “Shaky Larry” Last “Unknown”
 - Homeless? “Yes”
 - Principal MI Diagnosis “Unknown” or “Undiagnosed”
 - How is client contacted? “Outreach”
 - Service Transaction? “Outreach”
- If you later enroll the individual, enter complete data per the “PATH Data Collection Form” for Service Point that Eileen Mitchell developed with you.

Accurately Reporting “Community Mental Health Services” in the Federal report

- Our goal is to accurately report to the Federal Government numbers of the PATH enrolled clients that actually get community mental health services. We know that almost all of our enrolled clients get community mental health services. Exceptions might be people that get housing services only, refusing mental health services, or that receive substance abuse services only, not mental health services.
- The Service Point code we have agreed to use is “General Mental Health Information/Education RR-5150 2500”. Almost all of the clients you enroll will receive this service.
- Double check to make sure the number of clients you report federally as “Number of Enrolled PATH Clients Served by Community Mental Health Services”, item Cd1, is almost as large as your number of enrolled clients. We know PATH is not paying for psychiatrists or counselors, but your outreach service in getting the client to the community mental health center services makes the service “partially PATH funded.”